

**EMPLOYMENT EXPERIENCE - BEGIN WITH YOUR MOST RECENT EMPLOYER
10 YEAR WORK HISTORY REQUIRED FOR DRIVERS**

<u>MOST RECENT EMPLOYER</u>	<u>DATES EMPLOYED</u> FROM - TO	<u>WORK PERFORMED</u>
ADDRESS		
TELEPHONE #	RATE/SALARY PER: HR. WK. MO. YR. <i>Circle One</i> STARTING: FINAL:	
JOB TITLE	SUPERVISOR'S NAME	
REASON FOR LEAVING	MAY WE CONTACT YOUR EMPLOYER? YES OR NO	

<u>NEXT RECENT EMPLOYER</u>	<u>DATES EMPLOYED</u> FROM - TO	<u>WORK PERFORMED</u>
ADDRESS		
TELEPHONE #	RATE/SALARY PER: HR. WK. MO. YR. <i>Circle One</i> STARTING: FINAL:	
JOB TITLE	SUPERVISOR'S NAME	
REASON FOR LEAVING	MAY WE CONTACT YOUR EMPLOYER? YES OR NO	

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JOB TITLE	SUPERVISOR'S NAME	
REASON FOR LEAVING	MAY WE CONTACT YOUR EMPLOYER? YES OR NO	

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TELEPHONE #	RATE/SALARY PER: HR. WK. MO. YR. <i>Circle One</i> STARTING: FINAL:	
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EDUCATION

	<i>NAME & ADDRESS OF SCHOOL</i>	<i>COURSE OF STUDY</i>	<i>YEARS COMPLETED</i>	<i>DEGREE</i>
<i>ELEMENTAR Y SCHOOL</i>				
<i>HIGH SCHOOL</i>				
<i>COLLEGE</i>				
<i>OTHER</i>				

MILITARY

<i>BRANCH</i>	<i>RANK</i>	<i>DUTIES</i>	<i>REASON FOR CHANGE IN RANK</i>

LIST ANY SPECIAL SCHOOL OR SKILLS ACQUIRED DURING YOUR MILITARY SERVICE.

PROFESSIONAL REFERENCES

<i>NAME</i>	<i>TITLE</i>	<i>COMPANY</i>	<i>ADDRESS</i>	<i>PHONE NUMBER</i>

RELEASES AND APPLICANT'S

SIGNATURE

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquires may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other professional references. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Unfair discriminatory practices against applicants or employees previously convicted of one or more criminal offenses are prohibited. Employers cannot deny employment or act adversely in relation to employment regarding such individuals, unless:

- a.) There is a direct relationship between a criminal offense and the position to be held by the applicant or currently held by the employee; or*
- b.) Granting employment or other employment-related opportunity would involve unreasonable risk to Company property or the safety or well-being of employees or the general public.*

Furthermore, I understand that the company may be requesting information from various federal, state and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from Rifenburg Companies and/or any of their agents. This authorization and consent shall be valid in original, fax, or copy form.

Signature

Date

All hiring and employment at Rifenburg Companies is at will. I understand this application is not an employment contract, nor can it be used to create one. Employment by Rifenburg Companies has no specific term and may be terminated by the employee or Rifenburg Companies with or without notice. I acknowledge that Rifenburg Companies has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with Rifenburg Companies, and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to Rifenburg Companies. I agree to release and hold harmless Rifenburg Companies from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with Rifenburg Companies may be terminated.

Applicant Signature

Date

EXPERIENCE AND QUALIFICATIONS

Please fill out the sections that apply to you

APPLICANT NAME: _____

Last

First

Middle

DRIVER'S LICENSES HELD IN THE PAST 3 YEARS MUST BE SHOWN

<i>STATE</i>	<i>LICENSE NO.</i>	<i>TYPE</i>	<i>EXP. DATE</i>

- A. HAVE YOU EVER BEEN DENIED A LICENSE, PERMIT OR PRIVILEGE TO OPERATE A MOTOR VEHICLE? YES _____ NO _____
- B. HAS ANY LICENSE, PERMIT OR PRIVILEGE EVER BEEN SUSPENDED OR REVOKED? YES _____ NO _____
- C. HAVE YOU EVER BEEN DISQUALIFIED SUBJECT TO SECTION 391.15 OF THE FEDERAL MOTOR CARRIER SAFETY REGULATIONS? YES _____ NO _____

**IF THE ANSWER TO EITHER A, B, OR C IS YES, ATTACH A STATEMENT GIVING DETAILS*

DRIVING EXPERIENCE

CLASS OF EQUIPMENT	TYPE OF EQUIPMENT (VAN, TANK, FLAT, ETC.)	DATES		APPROX. NO. OF TOTAL MILES
		TO	FROM	
STRAIGHT TRUCK				
TRACTOR AND SEMI-TRAILER				
TWIN-TRAILERS				
OTHER				

LIST STATES OPERATED IN FOR THE LAST FIVE (5) YEARS _____

LIST SPECIAL COURSES OR TRAINING THAT WILL HELP YOU AS A DRIVER _____

WHICH SAFE DRIVING AWARDS DO YOU HOLD AND FROM WHOM? _____

ACCIDENT REVIEW FOR PAST 3 YEARS

(ATTACH SHEET IF MORE SPACE IS NEEDED)

DATES	NATURE OF ACCIDENT (HEAD-ON, REAR-END, ETC.)	FATALITIES	INJURIES

TRAFFIC CONVICTIONS AND FORFEITURES FOR PAST 3 YEARS

(OTHER THAN PARKING VIOLATIONS)

<i>LOCATION</i>	<i>DATE</i>	<i>CHARGE</i>	<i>PENALTY</i>

***AFFIRMATIVE ACTION
SUPPLEMENTAL QUESTIONNAIRE***

Rifenburg Contracting is an Equal Opportunity Employer. In accordance with our obligations to comply with Federal Affirmative Action record-keeping requirements it is requested that all applicants provide the company with information to assist in maintaining accurate records. This information is voluntary and will be kept confidential. Refusal to provide it will not subject the applicant to adverse treatment and will be used only in accordance with Affirmative Action requirements.

NAME: _____ DATE: _____

POSITION APPLIED FOR: _____

PLEASE CHECK ONE ___ Male ___ Female

INDICATE THE APPROPRIATE RACE/ETHNIC GROUP:

___ White ___ Hispanic or Latino
___ Black/African American ___ Asian
___ American Indian or
Alaskan Native ___ Native Hawaiian or other Pacific Islander

INDICATE WHETHER YOU ARE ONE OF THE FOLLOWING:

___ Veteran ___ Disabled Veteran ___ Individual with a disability

Disabled veterans and individuals with a disability specify only reasonable accommodations needed: _____

HOW WERE YOU REFERRED TO THIS JOB:

___ Advertisement ___ School/College
___ Employee Referral ___ State Job Service
___ Employment Agency ___ Temporary Agency
___ Government Agency ___ Walk In
___ Recruiter ___ Other (please specify): _____